

UCLA Faculty Practice Group Nurse Practitioner (NP) Credentialing and Billing Process Flow

Credentialing (1)

All NPs must be properly credentialed per payor requirements.

- For Medicare**, the NP must be:
 - a registered prof. nurse authorized by the State (prior to 12/31/2000);
 - a registered prof. nurse authorized by the State; and certified as a NP by recognized national certifying body (after 01/01/2001);
 - a registered prof. nurse authorized by the State; and certified as a NP by recognized national certifying body; and possess a master's degree in nursing (after 01/01/2003);
 - certified by a nationally recognized body, which certifies for medical surgery services (i.e. ANCC, etc.) (this applies if the NP provides services to surgical patients). This is a requirement for NPs credentialing with Palmetto, and does not apply to NPs who were already credentialed with NHIC prior to FI transition.
- For Medi-Cal**: license issued by California Board of Registered Nursing for NPs, certification as a NP, enrollment with DHCS. Other specialty certifications may apply (i.e. CPNP, CFNP).
- For Health Net, CIGNA and Aetna**: NP must be listed in UCLA provider roster.
- For other private payors**: billing is done under the supervising MD's provider ID number. NP credentials are not reported when billing these payors.
- For UCLA HMO**: NP must be listed in UCLA provider roster. Administrative set up as a separate billing provider is required. PBO works with UCLA HMO to complete this set up.

IMPORTANT: NP enrollment with governmental payors is requested by FPG dpt/dvs administration and submitted to payors by PBO Credentialing unit. All proper certificates and credentials are required to complete the enrollment process. All NPs must be employed by the physician or physician group.

Pre-Billing Edits (2)

RMS bill editor looks for Provider ID + FCC + CPT code + Division code + POS + Modifier

Can NP bill?

No

Yes

Yes

Feedback to F/E to obtain proper certificates

No

Edit routed back to the FPG Department to reconsider the billing provider ID (i.e. this payor does not recognize the NP)

Billing To Payors (3)

Aetna, CIGNA, Health Net

Other Private

UCLA HMO

Medi-Cal

Medicare

Bill with NP ID number. Regardless of POS. Pays 100% of payor FPG rate.

Bill with MD ID number. Regardless of POS. Pays 100% of payor FPG rate.

Bill with NP ID number. Regardless of POS. Pays 100% of CAP rate or 95% of CMS PFS*.

OPTION A
Bill with MD ID number. Regardless of POS. Pays 100% of payor PFS (primary care).

OPTION B
If certified as CPNP or CFNP, bill with NP group ID number. Pays 100% of payor PFS.

OPTION A

"INCIDENT TO"
Bill with MD ID number. Pays 100% of PFS*.

OPTION B

Bill with NP ID number. Pays 85% of PFS*.

This option is for E/M only (excludes consults, critical care)

Hospital based?

Bill with MD ID number. Pays 100% of PFS.

Split/Shared?

Bill with NP ID number. Pays 85% of PFS*.

*PFS (Physician Fee Schedule)

Comprehensive Perinatal Services Program items can only be billed if enrolled with CPSP