


<b>Physicians' Billing Office</b>		
<b>SECTION:</b>	NON-PHYSICIAN PRACTITIONER BILLING	POLICY NUMBER: C206
<b>POLICY TITLE:</b>	<b>PHYSICIAN ASSISTANT BILLING</b>	PAGE: 1 of 2
<b>APPROVALS:</b> FPG B&F Committee:	PBO: <b>IN REVIEW</b>	ISSUED: 06/01/2010 EFFECTIVE: TBD
<b>SUPERSEDES: N/A</b>		

**PURPOSE:**

1. To promote and ensure **compliance** with payor regulations regarding billing for services rendered by Physician Assistants (PA).
2. To improve the **efficiency** of PBO billing and collection processes.
3. To maximize **revenue** by collecting and reporting required billing data for proper adjudication of claims.
4. To maintain a fair and balanced **provider compensation** model based on billable and reimbursable services only.
5. To safeguard UCLA FPG **accounts receivable** from non-payable charges leading to increased Days Revenue Outstanding (DRO), lower Net Collection Rates, and other critical revenue cycle indicators.

**POLICY:**


1. Many local and national health plans, including governmental and private, allow reimbursement for services provided by Physician Assistants.

In order to be eligible for payment, PAs are required to comply with payor rules and regulations, which may include:

- a) specific licensure, certification and/or credentialing requirements;
  - b) enrollment in payor provider database;
  - c) physician supervision and service documentation guidelines;
  - d) physician/assistant interface requirements;
  - e) payors' policies regarding the patient's right to know the status of his/her provider (i.e. a physician vs. a non-physician practitioner).
2. PBO processes claims for services rendered by fully credentialed PAs, as required by payor billing policies.
  3. PBO provides information regarding specific payor billing, credentialing and reimbursement policies to FPG providers and administrative leadership along with recommendations to optimize revenue and avoid denials.

**POLICY CROSS REFERENCES:**

- PBO policy C205 – Nurse Practitioner Billing
- PBO policy C207 – Certified Nurse Midwife Billing

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**APPLICABILITY:**

This policy applies only to FPG PBO Customers.

**MONITORING / ACCOUNTABILITY:**

Each PBO billing unit must conduct frequent, regularly scheduled quality reviews to ensure adherence with this policy. Immediate corrective actions must be taken as necessary. These may include:

- a) Training and re-training of staff;
- b) Disciplinary actions;
- c) Escalating non-compliance to PBO director.

**COGNIZANT OFFICE:**

For interpretations of this policy, resolution of problems and special situations, contact:

Grace Barba  
 Director of Physician Billing Office  
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**POLICY AUTHORITY:**

UCLA Faculty Practice Group

**REVISION HISTORY:**

Original Policy issued: 06/01/2010

Revisions: None

**REFERENCES:**

- Medicare Claims Processing Manual (January 2009)
- Part B Answer Book (October 2008)®
- Medi-Cal Provider's Manual, Non-Physician Medical Practitioners (NMP) Billing (February 2009)