



Physicians' Billing Office		
SECTION:	COMPLIANCE	POLICY NUMBER: C600
POLICY TITLE:	Medical Coding Audit	PAGE: 1 of 2
APPROVALS: FPG B&F Committee: 04/12/2010	PBO: 04/12/2010	ISSUED: 06/15/2009 EFFECTIVE: 07/16/2010
SUPERSEDES: N/A		

PURPOSE:

1. To promote and ensure **compliance** with governmental and private payor correct coding and reimbursement guidelines, industry standard coding conventions and other applicable national and local policies.
2. To provide **quality** and accurate coding services for both professional and technical components.
3. To improve the **efficiency** of billing and collections processes.

POLICY:

- A. It is the policy of the FPG PBO to promote accurate medical coding for services and items rendered by FPG providers.
- B. FPG PBO establishes the following quality rates for medical coding:
 - i. Individual coders maintain a quality rate of 95% or above.
 - ii. PBO aggregate coding quality rate is maintained at 95% or above.
- C. Specialty specific accounts are reviewed based on a criteria consistent with established industry standard coding guidelines (i.e. American Medical Association, World Health Organization, Centers for Medicare and Medicaid Services, etc.).
- D. A designated auditor performs frequent and scheduled quality reviews to determine compliance with established quality targets and reports review results to the PBO leadership.
- E. Director of PBO submits a quality report to the Professional Compliance and Privacy Committee, as well as the UCLA Medical Sciences' Office of Compliance and Privacy on a quarterly basis, summarizing review results.
- F. FPG PBO implements timely corrective actions to address underperformances as necessary. These may include:
 - i. Training and re-training of staff;
 - ii. Disciplinary actions;
 - iii. Escalating non-compliance to PBO leadership for further action.

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POLICY CROSS REFERENCES:

None

APPLICABILITY:

This policy applies only to FPG PBO Customers. UCLA FPG provider entities billing for healthcare services outside PBO are not covered by this policy.

COGNIZANT OFFICE:

For interpretations of this policy, resolution of problems and special situations, contact:

Grace Barba
 Director of Physicians' Billing Office
gbarba@mednet.ucla.edu

POLICY AUTHORITY:

UCLA Faculty Practice Group

REVISION HISTORY:

Original Policy issued: 06/15/2009

Revisions: None